



# Overview & Scrutiny Committee

No Direct Ward Relevance

26th September 2007

## 12. WORK PROGRAMME

(Report of the Borough Director)

Date of Meeting	Subject Matter	Officer(s) Responsible for report
<b>ALL MEETINGS</b>	<b>REGULAR ITEMS</b>	<b>(LEAD DIRECTOR - CHRIS SMITH)</b>
	Minutes of previous meeting	Borough Director
	Consideration of the Forward Plan	Borough Director
	Consideration of Executive Committee key decisions	Borough Director
	Call-ins (if any)	Borough Director
	Referrals from Council or Executive Committee, etc. (if any)	Borough Director
	Task & Finish Groups - feedback	Relevant Lead Director
	Committee Work Programme	Borough Director
	<b>REGULAR ITEMS</b>	
	Quarterly Performance Report	Borough Director
	Quarterly Budget Monitoring Report	Borough Director
	Review of Service Plans 2007/10	Relevant Lead Director

# Overview & Scrutiny

Committee

26th September 2007

<b>26th September 2007</b>	<p><b>REGULAR ITEMS</b></p> <p>Oral updates on the progress of:</p> <ol style="list-style-type: none"> <li>1. the District Centres Task and Finish Group;</li> <li>2. the Communications Task and Finish Group;</li> <li>3. the Fees and Charges Task and Finish Group; and</li> <li>4. the Housing Priority Task and Finish Group.</li> </ol>	<p>Relevant Lead Directors</p> <p>Relevant Lead Directors</p> <p>Relevant Lead Directors</p> <p>Relevant Lead Directors</p>
<b>17th October 2007</b>	<p><b>REGULAR ITEMS</b></p> <p>Portfolio Holder Annual Reports - Community Safety (Cllr Bill Hartnett)</p>	<p>Relevant Lead Director</p>
<b>7th November 2007</b>	<p><b>REGULAR ITEMS</b></p> <p>Quarterly Performance Report</p> <p>Quarterly Budget Monitoring Report</p>	<p>Relevant Lead Directors</p> <p>Relevant Lead Directors</p>
<b>7th November 2007</b>	<p><b>REGULAR ITEMS</b></p> <p>Portfolio Holder Annual Reports - Corporate Management (Cllr Michael Braley)</p>	<p>Relevant Lead Director</p>
<b>28th November 2007</b>	<p><b>REGULAR ITEMS</b></p> <p>Portfolio Holder Annual Reports - Housing and Health (Cllr Mark Shurmer)</p>	<p>Relevant Lead Director</p>
<b>19th December 2007</b>	<p><b>REGULAR ITEMS</b></p> <p>Portfolio Holder Annual Report - Community Leadership and Partnership (Cllr Phil Mould)</p>	<p>Relevant Lead Director</p>

# Overview & Scrutiny

Committee

26th September 2007

<b>16th January 2008</b>	<b>REGULAR ITEMS</b>	
	Quarterly Performance Report	Relevant Lead Directors
	Quarterly Budget Monitoring Report	Relevant Lead Directors
<b>16th January 2008</b>	<b>REGULAR ITEMS</b>	
	Portfolio Holder Annual Report - Leisure and Tourism (Cllr Malcolm Hall)	Relevant Lead Director
<b>6th February 2008</b>	<b>REGULAR ITEMS</b>	
	Quarterly Performance Report	Relevant Lead Director
	Quarterly Budget Monitoring Report	Relevant Lead Director
<b>27th February 2008</b>	<b>REGULAR ITEMS</b>	
	Portfolio Holder Annual Report - Local Environment, Planning and Transport (Cllr Greg Chance)	Relevant Lead Director
<b>9th April 2008</b>	Annual Overview and Scrutiny Report 2007/08	Borough Director
<b>OTHER ITEMS - DATE FIXED</b>		
<b>26th September 2007</b>	Community Calls for Action - Discussion	Relevant Lead Director
<b>17th October 2007</b>	Gypsies and Travellers Task and Finish Group to be launched	Relevant Lead Director
<b>7th November 2007</b>	Communications Task and Finish Group Stage One: Recommendations	Relevant Lead Director

# Overview & Scrutiny

Committee

26th September 2007

<b>6th February 2007</b>	Fees and Charges Task and Finish Group - Recommendations	Relevant Lead Director
<b>OTHER ITEMS - DATE NOT FIXED</b>		
	District Centres Task and Finish Group - Recommendations	Director of Housing and Asset Management
	Member Support - Baseline IT/Equipment Task and finish Group	Relevant Lead Director
	Cross Cutting Housing Priority Task and Finish Group	Director of Housing and Asset Management

